



South  
Cambridgeshire  
District Council

**REPORT TO:** Council

28 November 2019

**LEAD OFFICER:** Interim Director of Corporate Services

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## Appointment to the Independent Remuneration Panel

### Executive Summary

1. To appoint an interim member of the Independent Remuneration Panel and to instruct the Interim Director of Corporate Services and Chairman of the Independent Remuneration Panel to recruit a permanent replacement member; the permanent appointment will have to be agreed by Council.

### Key Decision

2. No.

### Recommendations

3. That Council appoints Jane Phillips as an interim Member of the Independent Remuneration Panel until a permanent member can be appointed.
4. That the Interim Member be paid an allowance, pro rata of the annual rate of £200, for the months served on the Panel.
5. That the Council authorises the Interim Director of Corporate Services, in consultation with the Chairman of the IRP, to undertake a recruitment and selection process to identify a permanent member of the panel and to recommend a candidate for appointment.

### Reasons for Recommendations

6. Simon Harris, one of the Council's current Independent Remuneration Panel members, has decided to stand down with immediate effect.
7. Jane Phillips has served on Cambridge City Council's Independent Remuneration Panel for over four years and is willing to serve on this authority's Panel, on an interim basis.

### Details

8. Local authorities are required to establish and maintain an Independent Remuneration Panel (IRP). The purpose of this Panel is to make recommendations to the Authority about the allowances to be paid to Members. IRPs make recommendations about the

level of basic allowance for Members; the level of Special Responsibility Allowances and to whom they should be paid and on whether dependants' carers' allowance, travel and subsistence allowances and co-optees' allowances should be paid and the level of those allowances. The IRP must comprise at least three members.

9. Council on 26 September 2019 instructed the Independent Remuneration Panel to review the Special Responsibility Allowances for the Chairman and Vice-Chairman of the Scrutiny and Overview Committee and to review whether to pay members of the Cambridge Fringes Joint Development Control Committee an allowance. The Panel needs three members to be quorate and to complete this review.

## **Options**

10. To either confirm or refuse the appointment of an interim member of the Independent Remuneration Panel. The Council is required to have an Independent Remuneration Panel of at least 3 members in order to be quorate.

## **Implications**

11. There are no significant implications, although Members of the Independent Remuneration Panel may receive a sum of up to £200 per annum to cover their expenses.

## **Background Papers**

None

## **Report Author:**

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